



**CONSTITUTION AND BYLAWS
WOODSTOCK RADIO CONTROL FLYING CLUB INC
(A CHARTER MEMBER OF M.A.A.C.)
WOODSTOCK, ONT
FOUNDED JANUARY 1, 1972**

The organization shall be known as “Woodstock Radio Control Flying Club” was incorporated on 3/3/2012.

The fiscal year shall be the calendar year.

The main purpose of the organization shall be the advancement and enjoyment of all phases of model aircraft activity to the greatest extent possible through the co-operation of all members and to their mutual benefit, as well as through co-operation with National and International Modelling Organizations.

MEMBERSHIP CLASSIFICATIONS:

There shall be 4 classifications of membership:

1. Regular Membership
All members in good standing, other than Honorary members and Social members, shall be deemed to be regular members.
2. Junior Membership
Junior members are full members under the age of 18 who will have no voting rights. Junior members must be under 18 years of age as of January 1st of the membership year.
3. Social Membership
Social Membership shall be granted on application as a “non flying membership”.
4. Honorary Membership
Honorary Membership shall be granted upon recommendation of the membership committee and confirmed by majority vote at any special meeting. Honorary members need not pay dues.

THE REQUIREMENTS AND AGREEMENTS OF MEMBERSHIP SHALL BE:

- a) Must be a paid member of Models Aeronautics Association of Canada.
- b) Age eighteen years or over-for full membership.
- c) Members must be sincerely and actively interested in the model aircraft hobby and willing to support club level events. The only exception allowed will be those engaged in the hobby industry or direct contributors to the club.



- d) Membership in the organization subject to the approval of the membership committee.
- e) A membership may be cancelled at any time because of actions detrimental to the interest of the club. This may be done only after a unanimous decision of the membership committee.
- f) In all matters pertaining to club business or activity the majority decision rules.

NOTICE OF MEETING

Meeting will be held once each month or as determined by club business. All members to be notified by telephone, text or e-mail, so as to receive 3 days notice before each special meeting.

MEETINGS

Special Meeting:

All matters relating to election of officers, amendments to the constitution, and/or bylaws, shall be determined to have been properly dealt with, upon having been approved by a majority vote at any special meeting, at which not less than fifty-one percent (51%) of the membership and full executive are present or represented by written proxy.

Regular Meeting

General business matters other than amendments to the constitution and/or bylaws, may be dealt with at any regular meeting, and will be deemed to have been properly passed if approval by a majority vote of the members present. A regular meeting shall be deemed properly constituted if not less than two members of the executive, plus not less than three other members are present.

DUES

- a) Members under the age of 18 will pay \$20 membership fee.
- b) The fee for regular membership shall be determined by the executive for the fiscal year of the club, January 1 – December 31: 100 percent payable by January 1
- c) Dues are not reimbursable.
- d) New Members joining after September 1st will have their dues applied to the following year
- e) Only fully paid members shall be allowed to use the club facilities after January 1st.
- f) Any further monetary requirements may be collected from each member, on an equal basis, at any time if it is deemed necessary.



THE OFFICIFERS OF THE ORGANIZATION

All officers shall be elected by secret ballot and to hold office for two years, with one new executive per year. A motion of non-confidence in any or all members of the executive may be tabled at any special meeting. A seconder is needed

1. PRESIDENT

- a) To be elected once every two years by a secret ballot of the members
- b) To preside at all meetings, and if unable to attend, to appoint Vice president who shall conduct the meeting according to the wishes of the president.
- c) To serve as head of the membership committee.
- d) The president shall at all times supervise and direct the activities of the executive and standing committees, and if any irregularities are discovered, shall render a complete report to the club at any regular or special meeting

2. SECRETARY

- a) To be elected once every two years by a secret ballot of the members
- b) To keep the minutes of all meeting, including meetings of all committes, and, if unable to attend, to appoint a proxy whose duty it will be to keep an accurate record of the meeting, which will be added to the Secretary's minutes.
- c) To handle required club correspondance.
- d) The secretary shall work closely with the publicity chairman to promote the club image to the public.

3. TREASURER

- a) To be elected once every two years by a secret ballot of the members , but in the off year of the Presidential Election.
- b) To collect, record and administer the expenditure of all club money.
- c) To make an up to date finacial report at each monthly meeting, to be approved by the meeting and entered in the minutes as approved or as amended.
- d) The Treasurer and President jointly and together may make any expenditures not totalling more than one hundred dollars (\$100.00). Larger purchases must be approved by majority vote at a regular or special meeting before the expenditure is made.

4. VICE PRESIDENT

- a) To be elected every two years, but in the off year of the President Election.
- b) To serve on the executive committee, and attend all meetings of that committee.



c) To carry out, in the President's absence, all duties of the President in accordance with the President's wishes. In the absence of definite instructions from the President, the Vice-President shall, at all times, attempt to conform to the President's known wishes.

5. MEDIA CHAIRMAN

The media chairman shall handle contacts with the press, radio and television, and diligently promote club affairs. The media chairman shall also direct any members supporting the club through social media or websites. The media chairman shall be appointed by the president.

COMMITTEES

1. EXECUTIVE COMMITTEE

To consist of President, immediate Past President, Secretary, Treasurer, Vice-President, Chief Instructor and Publicity Chairman. The function of this committee to be the preparation and presentation of all proposals in order to achieve the saving of as much time as possible at meetings.

2. MEMBERSHIP COMMITTEE

To be composed of the President and any other two executive members. The function of this committee to be the investigation, and approval or rejection of all applications for membership.

3. OTHER COMMITTEES

May be set up at any time as required. If necessary, special committee members may be appointed by the President.

4. ALL COMMITTEES AND/OR MEMBERS OF THE EXECUTIVE

Must at any time be prepared to present a report of their activities, giving satisfactory reasons for their actions to the full club membership, at the request of any individual member.

BANKING PROCEDURES

Cheques drawn on the club account must be signed by both the Treasurer and the President. Stubs of cheques shall clearly indicate the nature and amount of the expenditures. All deposit slips must be made out in duplicate, and one copy stamped by the bank and retain for audit, and each deposit slip shall clearly indicate source of



revenue. All cash transactons shall be recorded, and the recipient shall make out a receipt which clearly sets forth the nature and amount of the item. All committees handling monies shall keep a separate record of account and report to the executive their final statement of receipts, disbursements, and final balance prior to turning the monies and accounts over to the treasurer.

BEREAVEMENT

Club policy for club members will be a maximum of \$75.00 (charitable donation or flowers). For a family member the secretary will send a sympathy card.

It is hereby noted that this constitution and these bylaws are the minimum necessary to conduct the activities of the organization in a business-like and efficient manner and to give every member an equal voice in all decisions.

These regulations have been found satisfactory and sufficient. Members of the "Woodstock Radio Control Flying Club Inc" thereby agree to abide by all the bylaws as laid down herein.

This Constitution was prepared by the founding members- G. Ens, T. Paladino, M. Rowe, A. Almond, E. Palmer, as dictated by M.A.A.C. in 1972

First Revision Dated: July 1993
Second Revision Dated: March 2004
Revised April 2007
Removal of Initiation fee
Revised October 2018

Bryan Mailloux
President

John Sutherland
Secretary

Steve Ruxton
Treasurer

James Branscombe
Vice President